

Mitel TA7102/TA7104

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QUICK START GUIDE

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The Mitel Unit Quick Start	1
Using IPv4 to Connect the Mitel Unit to a Network with a DHCP	1
Using IPv4 to Connect the Mitel Unit to a Network without a DHCP	2
Logging On to the Mitel Unit Web Interface	2
Changing the Login Password	3

The Mitel Unit Quick Start

The Quick Start will allow you to connect your cables and access the Management Interface web page for the first time.

Depending on your network set-up, proceed with one of the following procedures:

- *Using IPv4 to Connect the Mitel Unit to a Network with a DHCP*
- *Using IPv4 to Connect the Mitel Unit to a Network without a DHCP*

Using IPv4 to Connect the Mitel Unit to a Network with a DHCP

Prerequisite

- Make sure that your network connection is working.
- If your unit does not have an FXS port, or if you do not have access to the DHCP server's logs, then use the *Using IPv4 to Connect the Mitel Unit to a Network without a DHCP* procedure.

Steps

1. Wear an ESD wrist strap, ensuring it makes good contact with your bare skin.
2. Attach the ESD wrist strap end to an earth ground (unpainted bare metal spot of a grounded equipment rack).
3. Make sure the circuit breakers of AC power sources used to power the Mitel unit are OFF.
4. Make sure the provided external Power Adaptor is connected to the DC connector of the Mitel unit and in an appropriate AC electrical outlet.
5. Connect a 10/100 BaseT Ethernet RJ-45 cable into the WAN connector of the Mitel unit.
6. Connect the other end of the cable to a router/switch connected to your Network.
7. Validate the installation.
8. Turn ON the AC power sources that are used to power the Mitel unit at the circuit breaker

NOTE: When the unit is brought from a cold to a warm environment, condensation, that might be harmful to the unit, may occur. If this is the case, wait one hour before connecting the power cord.

9. If you have an FXS port, dial **#*0* to get the IP address or consult the DHCP server's logs to find out your IP address.

Result: The Power LED on the unit will be flashing when the unit performs a DHCP query. It will become solid once it successfully gets an IP address from the DHCP server. At this point, you can now use the DHCP IP address to access your unit's management interface.

Using IPv4 to Connect the Mitel Unit to a Network without a DHCP

Prerequisite

- Your computer must be set to use the 192.168.0.11 private IP address.
- Make sure that your network connection is working.

Steps

1. Wear an ESD wrist strap, ensuring it makes good contact with your bare skin.
2. Attach the ESD wrist strap end to an earth ground (unpainted bare metal spot of a grounded equipment rack).
3. Make sure the circuit breakers of AC power sources used to power the Mitel unit are OFF.
4. Make sure the provided external Power Adaptor is connected to the DC connector of the Mitel unit and in an appropriate AC electrical outlet.
5. Connect a 10/100 BaseT Ethernet RJ-45 cable into the LAN Ethernet connector of the Mitel unit.
6. Connect the other end of the cable into your PC.
7. Validate the installation.
8. Turn ON the AC power sources that are used to power the Mitel unit at the circuit breaker.

NOTE: When the unit is brought from a cold to a warm environment, condensation, that might be harmful to the unit, may occur. If this is the case, wait one hour before connecting the power cord.

Result: You can now use the 192.168.0.10 IP address to access your unit's management interface.

Logging On to the Mitel Unit Web Interface

For better performances, it is recommended to use the latest available version of Microsoft Internet Explorer, Google Chrome or Mozilla Firefox.

NOTE: You may not be able to log on to the Management Interface if you are using older versions.

The computer's network card must be on the same subnet as the Mitel unit.

Steps

1. In your web browser, enter the IP address used by your Mitel unit to communicate with the Management Interface.
 - If your computer is connected to the Ethernet port, commonly used to be connected to the Local Area Network (LAN), i.e. Eth2 on most devices, use the 192.168.0.10 IP address.
 - If your Mitel unit is configured to use a DHCP with IPv4, use the DHCP- provided IP address.
2. Enter public as your username and leave the password field empty.

NOTE: The public username account has administrator rights.

NOTE: You can also use admin as a username and administrator as password.

3. Click **Login**.

Result: The **Information** page of the Management Interface is displayed.

Changing the Login Password

For security reasons, it is a best practice to change the Login Password.

If you are not familiar with the meaning of the fields, click Show Help, located at the upper right corner of the Web page, to display field description when mousing over the field name.

Steps

1. Go to Management > Access Control.
2. In the Users table, enter a new password for the users.

NOTE: The public username account has administrator rights.

NOTE: The password is case sensitive. All characters are allowed.

3. Click Apply.

