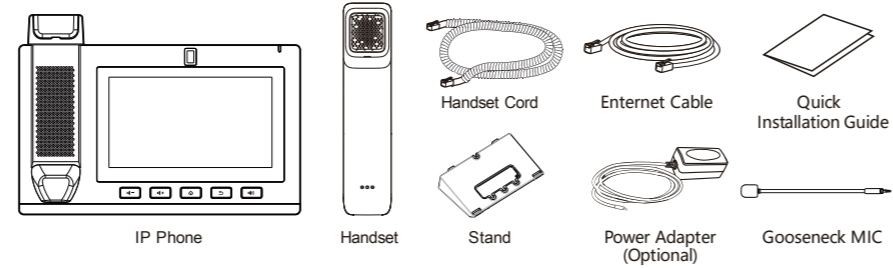


# A308i

## Quick Installation Guide

### Packaging list



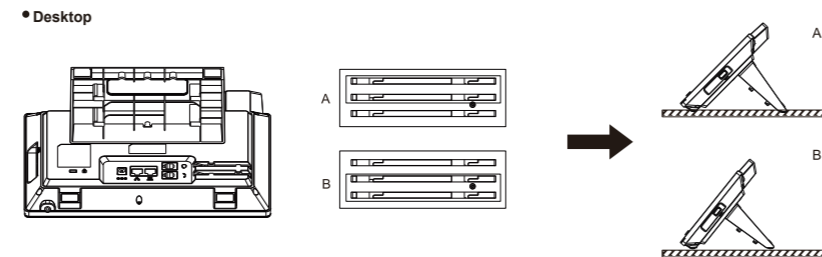
### Screen icon

|                    |                          |                          |                  |
|--------------------|--------------------------|--------------------------|------------------|
| In hands-free mode | Call is on hold          | New SMS                  | Dialed call      |
| In headset mode    | Auto-answering activated | New VM Messages          | Missed call(s)   |
| In handset mode    | Call Forward activated   | Do not disturb activated | Forward call     |
| Mute activated     | Internet is disconnected | Missed call(Status bar)  | Enable Blacklist |
| Ringer off         | Internet is connected    | Received call            | EnableWhite List |

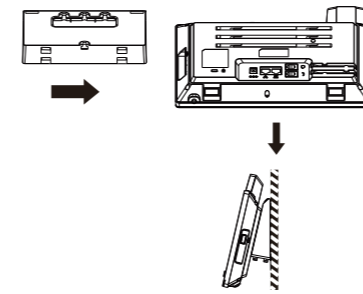
### Indicator & Keys features

|   |  |
|---|--|
|   |  |
| Message waiting indicator                     | In idle mode or during ringing:<br>increase or decrease ringer volume<br>In communication: increase or decrease earpiece, headset or hands-free volume |
|   |  |
| Home Key, Return to standby home page         | Hand-free key, Activate/deactivate hands free  |
|   |  |
| Return key,Return to the previous menu / page |  |

### Desktop Installation

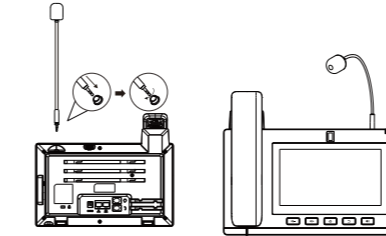


### • Wall-mounted



### • Gooseneck MIC installation

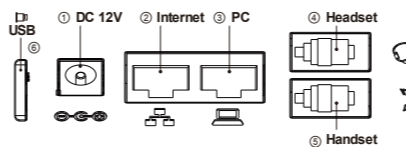
After aligning the gooseneck microphone with the port, load it and tighten the nut.



### Connection

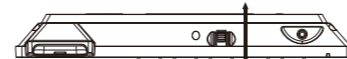
Please connect power adapter, network, PC, headset, and headset with those ports as shown in the following figures.

- Power port: connect the power adapter.
- Network port: connecting local area network or internet.
- PC port: the network port connect to the computer.
- Headset port: connect headset.
- Handset port: connect IP Phone handset.
- USB port: connect USB device (USB flash drive)



### Camera information

- Turn the knob to adjust the camera angle.



### Configuration

#### Configuration via Phone

- Press Phone Settings icon .
- Select Ethernet Settings: To configure the Network Settings (DHCP/Static).
- Select Line: To configure enable the account, fill the SIP server address, port, user name, password etc.

#### Configuration via Web

- Get the IP address from the phone: Press Phone Settings icon > Common.
- Login: Input the IP address in the web browser. The PC and phone should be in the same IP address segment (The default username and password are both 'admin').
- Configure: Select network/Account, etc. And fill the relevant content.

### Language setting

- Press Settings icon > System > Language & Input > Languages.
- Select the desired language.

### Making a call

- Pre-dialing:** enter the phone number and pick up the handset.
- Direct dialing:** lift the handset and enter the phone number.
- Handsfree:** enter phone number and press or vice versa.
- Headset:** enter phone number and press or vice versa.
- Dial icon:** Click dial icon and then enter the phone number.
- Designated line:** press line key, enter phone number and press dial key.

### Accepting a call

- With the handset:** pick up the handset.
- With a headset:** press .
- With the handsfree:** press .

### Putting a call on hold

- Press key or Hold icon, caller is put on hold.
  - To retrieve the call press key or Resume icon.
- Note:** with more than one active call, select desired call by sliding screen and use the corresponding icon to hold or resume.

### 3-party conference

- Once in line with 1st caller, press Conference icon, 1st caller is put on hold.
- Then call the 2nd number.
- After, 2nd call is established, press Conference icon to set up the conference.

### Call transfer

#### Attended transfer:

- Press Xfer icon during the active conversation, the call is put on hold.
- Dial the second telephone number.
- When the call is answered, then press Xfer icon to complete the operation.

#### Blind transfer:

- Press Xfer icon during the active conversation, the call will be on hold.
- Then enter the 2nd telephone number and press Xfer icon.

### Call forward

- Press Phone Settings icon > Line > Select the line > Forward Settings.
- Enter the destination number and the type of forward and press OK icon .

### Call Mute

- Press to Mute the microphone during the call.
- Press again to un-mute the conversation.

### Call list

- Press Call Logs icon .
- Touch the screen to scroll through the list.
- Select a number and click in the number area to make a call corresponding to the recorded number.

### Phonebook

#### Access phonebook:

- Press Contact icon .
- Select All Contacts or other group.
- To dial an entry, press Dial icon .

#### Add new entry:

- Click the contact icon in the menu .
- Press All Contacts or other group > Press Add icon.
- Enter name and number and press OK icon .

### Programmable keys

#### DSS virtual keys :

- You can use the phone web interface to configure the keys of the screen.
- Press unfold > you can press any keys which is still blank or long press the key that have configured, select a type and value, press .

#### Other keys :

- You can also configure shortcuts for the navigation keys and softkeys on web ui.
- You can press Phone setting icon > Key, select the SoftkeyScreen you need, then select among the configurable items, and select your desired type and value, press Save.

### Redial

- Touch the icon and select Redial number.

### Do not disturb

- Press DND icon when standby or click Phone Settings icon > DND.
- Select the Mode.

### Voice message

- To access your voice mailbox, press Voice message key or Voice message icon , number of message be indicated if provided by your server or PBX.
- Select the line and press phone icon to call.

### Wi-Fi

- Enter the Settings icon > Network & internet > Wi-Fi, enable Wi-Fi, and you can browse the list of available Wi-Fi.
- Select the available network, click on the network to enter the password to connect and click connect button.